American Public University System

The Ultimate Advantage is an Educated Mind

School of Security & Global Studies
Department of Security Management
SCMT 508
Evaluation of Security Programs
3 Credit Hours
8 Week Course
Prerequisite(s) None

Instructor Information

Instructor: See information provided in the Syllabus link in the classroom

Email: Please use internal classroom messaging system

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Course Description (Catalog)

The course provides a comparative analysis of relevant security programs in the public and private sectors. The concept of defensible space, internal and external access control and psychological security barriers are examined and evaluated during this course.

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Course Scope

The course provides a comparative analysis of relevant security programs in the public and private sectors. The concepts of defensible space, internal and external access control, and psychological security barriers are examined and evaluated in detail.

Students apply their knowledge and skills to the protection of business assets in various environments and under different conditions. This course covers risk analysis, security surveys, and financial planning for loss prevention and security management programs and countermeasures. The course explains the role of key players such as managers of security, facilities and information technology systems. Students will study and critique actual situations. The uses of technology as a planning tool and Internet resources are also emphasized.

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Course Objectives

Formulate security strategies and compare and contrast leadership and management.

Assemble the Vulnerability assessment process

Propose a model security department structure.

Create leadership and management policies, practices, and procedures.

Assess the current threat of weapons of mass destruction (WMD).

Design decision-making tools and procedures.

Prepare a risk analysis based on the risk management process.

Judge the nature of terrorism in the 21st Century.

Measure the efficacy of "concentric ring theory."

Assemble appropriate facility safeguards and guard force management.

Compose a definition of counter-terrorism.

Propose appropriate access control systems.

Propose a security system design for your facility.

Design security safeguards for information management systems.

Assess the terrorist threat as it applies to your current organization.

Assess the security manager's role in substance abuse prevention.

Evaluate the need for an executive protection mission based on the threat.

Appraise the essential framework of the critical national infrastructure.

Assess the role of the security manager in workplace violence management.

Measure the value of a viable organizational security awareness program

Course Delivery Method

This course delivered via distance learning will enable students to complete academic work in a flexible manner, completely online. Course materials and access to an online learning management system will be made available to each student. To facilitate class interaction, forum discussion assignments are due by Friday evenings of the week as noted. All other course work is due by Sunday evenings of the week as noted and includes forum classmate responses, papers, projects, and quizzes/examinations submitted for review by the Faculty Member. Assigned faculty will support the students throughout this eight-week course.

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Resources

REQUIRED TEXTS:

Fay, J. (2011). *Contemporary security management* (3rd ed.). Boston, MA: Butterworth-Heinemann.

Available free at the APUS Library:

http://site.ebrary.com/lib/apus/docDetail.action

Additional required readings are located in Resources.

WEB BASED RESOURCES:

Engaging streaming lecture content on a variety of security topics. These lectures are derived from material developed for the Master's Degree at the Naval Post Graduate School's Center for Homeland Defense & Security. Click on the LESSON'S tab to access video lectures.

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Evaluation Procedures

WEEKLY FORUMS:
There are several Discussion Questions (DQ) throughout the course. These questions can be located in the Forums section of the classroom. Respond to each question using what you have learned during the week's reading and your personal experience and opinion as well. Each student must also respond to a minimum of two fellow students' postings (10 points each will be deducted for each secondary post that is not submitted). Students must submit their responses in the appropriate Forum for the week using the threaded format for all postings. Postings must be in good taste and to the point. Constructive criticism and honest assessment of each others ideas is encouraged. The Rubric posted in the Resources section of the classroom will be utilized to grade these assignments. Discussion Question responses must be substantive. There are two elements of substance: one is content and the other is length of response. Content is obvious, you must fully cover the issue. Primary responses (each question, some weeks there are more than one

question) must be 750 words at a minimum. Secondary responses should be about 250 words. Do not attempt to post responses in Assignments.

EXAMS/EXAMINATION:
There are two Exams in this course. Exams are open from the beginning of class until the due date. Each examination is open book. There is no time limit for Exams. Essay responses for Exams (#1 & #2) must be 500 words minimum. The Exams may be accessed several times, and work may be saved, however only one submission is allowed. It is suggested that students make a copy of the Exam or examination and save it into a Word document prior to submission in the event that technical difficulties occur. In the event of such difficulties, contact the instructor via messages immediately to arrange for the examination to be reset. Each examination will cover only material from the preceding weeks' readings. Make sure ALL of your popup blockers are disabled when taking a single access exam. Essay question grades will show up as "zeros" upon submission. This is because they have to be graded manually. Grading will not normally begin until after the due date/time.

CURRENT SECURITY LITERATURE REVIEW:
Through our personal reading we often come across something that really hits home or is worth passing on to colleagues. Your task is to select one of these papers/items you have read (resources outside of the current course textbooks. Search the web, peer reviewed journals, magazines, newspapers, etc., for literature that directly pertains to Security). Upload the review inside the Assignments tab as a WORD .doc or .docx file.

Literature Review Guidelines

The format of a review of literature will vary from discipline to discipline and from assignment to assignment. In this course, the following parameters apply.

•Reviews must be a minimum of 750 words.
•Keep reviews limited to one (1) book/article/etc.
•Follow APA 6th edition style guidelines when citing the literature.
•Place citation, name, course number, and date in upper left corner.
•Upload completed review as a Word .doc or .docx file.

Note that Wikipedia is NOT considered a valid source for reference. Citations to Wikipedia will not be considered as valid sources and will count against the overall grade of the paper. PLEASE review the materials on APA format that are posted in Resources.

A free utility you may find useful for proofing is *ReadPlease*. This is a software program into which you upload a document. *ReadPlease* then reads it back to you as you listen. The free version of the software is downloadable at: http://readplease.com/

FEMA CERTIFICATION COURSES:
The Emergency Management Institute (EMI) offers self-paced courses designed for people who have emergency management responsibilities and the general public. All are offered free-of-charge. During this session you will complete four of these certification courses. Grading for these courses is Pass/Fail. Each course is worth 5% of your final course grade. Upon successful completion of each course a link to access each certificate will be sent to the email address you registered with. In order to receive credit for each course, you must upload a copy of you FEMA certificate of completion to the appropriate Assignment tab.

The points earned on course assignments will determine the course grade. The final grade in the course will be based on total points. Grades will be assigned based on the following composite scores:

Grade Instruments	Points Possible	% of Final Grade
Forum #1	100	5%
Forum #2	100	5%
Forum #3	100	5%
Forum #4	100	5%
Forum #5	100	5%
Forum #6	100	5%
Exam #1	100	15%
Exam #2	100	15%
FEMA – Fundamentals of Risk	100	5%
FEMA – Retail Security	100	5%
FEMA – NIPP	100	5%
FEMA – Workplace Security	100	5%
Current Security Literature	100	20%
TOTAL	**1300 points**	**100%**

8 Week Course Outline

Week	Topic(s)	Learning Objective(s)	Reading(s)	Assignment(s)
1	Strategies Leadership Vulnerability Assessment	Formulate security strategies and compare and contrast leadership and management. Assemble the Vulnerability assessment process	**Reading Assignments:** Fay (2011), chapters 1, 4, 5 & 22 ASIS Guideline: General Security Risk Assessment	Introduction Forum NPS Lecture – Smarter Security Forum #1 (Primary Due Friday, secondary posts (2) due Sundays)
2	Organizing Managing Staff Managing Resources Weapons of Mass	Propose a model security department structure. Create leadership and management policies, practices, and procedures.	**Reading Assignments:** **Fay (2011)**, chapters 2, 3 & 6 Weapons of Terror, Chapter 2	Forum #2 (Primary Due Friday, secondary posts (2) due Sundays) EXAM #1 (Due Sunday)

	Destruction	Assess the current threat of weapons of mass destruction (WMD).		
3	Managing Change Decision Making Risk Management The Nature of Terrorism	Design decision-making tools and procedures. Prepare a risk analysis based on the risk management process. Judge the nature of terrorism in the 21st Century.	**Reading Assignments**: Fay (2011), chapters 7-9 Terrorist Recognition Handbook, Section 5	NPS Lecture – Simple Risk NPS Lecture – Intro to Terrorism Forum #3 (Primary Due Friday, secondary posts (2) due Sundays)
4	Security Officer Operations Physical Security Counter-Terrorism	Measure the efficacy of "concentric ring theory." Assemble appropriate facility safeguards and guard force management. Compose a definition of counter-terrorism.	**Reading Assignments:** Fay (2011), chapters 10-11 ASIS Guideline: Facilities Physical Security Measures Counterterrorism Brief	Forum #4 (Primary Due Friday, secondary posts (2) due Sundays) EXAM #2 (Due Sunday)
5	Access Control Investigations Pre-employment Screening Security System Design	Propose appropriate access control systems. Propose a security system design for your facility.	**Reading Assignments**: Fay (2011), chapters 12-14 & 23 ASIS Guideline: Pre-employment Background Screening	NPS Lecture – Steel Wheel Security Forum #5 (Primary Due Friday, secondary posts (2) due Sundays) FEMA Certification Course - Retail Security Awareness: Understanding the

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				Hidden Hazards
6	Emergency Management Management of Bomb Incidents Information Security Assessment of the Terrorist Threat	Design security safeguards for information management systems. Assess the terrorist threat as it applies to your current organization.	**Reading Assignments:** Fay (2011), chapters 15-17 & 25 ASIS Guideline: Information Asset Protection	Forum #6 (Primary Due Friday, secondary posts (2) due Sundays) Video – What is an Information System?
7	Substance Abuse Prevention Executive Protection Critical National Infrastructure	Assess the security manager's role in substance abuse prevention. Evaluate the need for an executive protection mission based on the threat. Appraise the essential framework of the critical national infrastructure.	**Reading Assignments**: Fay (2011), chapters 18-19 & 24 ASIS: Critical Infrastructure Resource Guide	FEMA Certification Course - National Infrastructure Protection Plan (NIPP)
8	Workplace Violence Security Awareness	Assess the role of the security manager in workplace violence management. Measure the value of a viable organizational security awareness program	**Reading Assignments**: Fay (2011), chapters 20-21 ASIS Guideline: Workplace Violence Prevention and Response	CURRENT SECURITY LITERATURE REVIEW (Due Sunday) FEMA Certification Course – Workplace Security Awareness

Policies

Please see the Student Handbook to reference all University policies. Quick links to frequently asked question about policies are listed below.

Drop/Withdrawal Policy
Plagiarism Policy
Extension Process and Policy
Disability Accommodations

Writing Expectations
Describe your writing expectations.

Citation and Reference Style
Attention Please: Students will follow the APA 6th Edition as the sole citation and reference style used in written work submitted as part of coursework to the University. Assignments completed in a narrative essay or composition format must follow the citation style cited in the *Publication manual of the American Psychological Association* (2009). (6th ed.).

Late Assignments
Students are expected to submit classroom assignments by the posted due date and to complete the course according to the published class schedule. As adults, students, and working professionals, I understand you must manage competing demands on your time. Should you need additional time to complete an assignment, please contact me before the due date so we can discuss the situation and determine an acceptable resolution. Routine submission of late assignments is unacceptable and may result in points deducted from your final course grade.

Netiquette
Online universities promote the advancement of knowledge through positive and constructive debate – both inside and outside the classroom. Forums on the Internet, however, can occasionally degenerate into needless insults and "flaming." Such activity and the loss of good manners are not acceptable in a university setting – basic academic rules of good behavior and proper "Netiquette" must persist. Remember that you are in a place for the rewards and excitement of learning which does not include descent to personal attacks or student attempts to stifle the Forum of others.

- **Technology Limitations:** While you should feel free to explore the full-range of creative composition in your formal papers, keep e-mail layouts simple. The Sakai classroom may not fully support MIME or HTML encoded messages, which means that bold face, italics, underlining, and a variety of color-coding or other visual effects will not translate in your e-mail messages.
- **Humor Note:** Despite the best of intentions, jokes and especially satire can easily get lost or taken seriously. If you feel the need for humor, you may wish to add "emoticons" to help alert your readers: ;-), :), ☺

Disclaimer Statement
Course content may vary from the outline to meet the needs of this particular group.

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Online Library

The Online Library is available to enrolled students and faculty from inside the electronic campus. This is your starting point for access to online books, subscription periodicals, and Web resources that are designed to support your classes and generally not available through search engines on the open Web. In addition, the Online Library provides access to special learning resources, which the University has contracted to assist with your studies. Questions can be directed to **librarian@apus.edu**.

- *Charles Town Library and Inter Library Loan:* The University maintains a special library with a limited number of supporting volumes, collection of our professors' publication, and services to search and borrow research books and articles from other libraries.
- *Electronic Books:* You can use the online library to uncover and download over 50,000 titles, which have been scanned and made available in electronic format.
- *Electronic Journals:* The University provides access to over 12,000 journals, which are available in electronic form and only through limited subscription services.
- *Tutor.com*: AMU and APU Civilian & Coast Guard students are eligible for 10 free hours of tutoring provided by APUS. Tutor.com connects you with a professional tutor online 24/7 to provide help with assignments, studying, test prep, resume writing, and more. Tutor.com is tutoring the way it was meant to be. You get expert tutoring whenever you need help, and you work one-to-one with your tutor in your online classroom on your specific problem until it is done.

Request a Library Guide for your course (http://apus.libguides.com/index.php)
The AMU/APU Library Guides provide access to collections of trusted sites on the Open Web and licensed resources on the Deep Web. The following are specially tailored for academic research at APUS:

- Program Portals contain topical and methodological resources to help launch general research in the degree program. To locate, search by department name, or navigate by school.
- Course Lib-Guides narrow the focus to relevant resources for the corresponding course. To locate, search by class code (e.g., SOCI111), or class name.

If a guide you need is not available yet, please email the APUS Library: librarian@apus.edu.

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Turnitin.com

Turnitin.com is a web-based plagiarism prevention application licensed, for campus use, through the APUS Online Library. Your assignments will be automatically submitted for review and requires no action on your part.

Turnitin.com analyzes electronic submissions of student writing, compares them to the contents of a huge online database, and generates a customized Originality Report. The database used to produce this analysis contains a massive collection of documents available on the Internet from both free and commercial sources, as well as the full texts of all other papers that have been previously submitted to Turnitin.com.

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<table>
<tr><td>Blue =</td><td>no matching text</td></tr>
<tr><td>Green =</td><td>one word to 24% matching</td></tr>
<tr><td>Yellow =</td><td>25 -49% matching text</td></tr>
<tr><td>Orange =</td><td>50-74% matching text</td></tr>
<tr><td>Red =</td><td>75-100% matching text</td></tr>
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Selected Bibliography

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        http://www.protectionofassets.com/index.cfm?fuseaction=Login.Login

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